# NWCDTP Collaborative Doctoral Awards

# Timeline 2023-24

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| When | Action/Event | Relevant Documents | Details |
| July 2023 | Call for Proposals opens. | [CDA Guidance document](https://docs.google.com/document/d/1vhRhPjiilaSrDmJY0AwiykMTgbcF8tJR/edit?usp=sharing&ouid=102963127806572021309&rtpof=true&sd=true)  [CDA Application Form](https://documents.manchester.ac.uk/display.aspx?DocID=62455) | University supervisor leads on the proposal, which will be developed jointly with named non-HEI Project Partner representative. |
| 13 October 2023 | Deadline for submission of Proposals. |  | NWCDTP office performs eligibility checks. |
| 20 October - 3 November 2023 | Proposals sent to Pathway leaders for ranking. |  |  |
| 6 November 2023 | Pathway leads send their rankings to NWCDTP. |  |  |
| w/c 20 November 2023 | Allocation Committee reviews all proposals and selects which will go forward. | [CDA Proposal Assessment Criteria](https://docs.google.com/document/d/1gP8icZ68xyRRq1MvR9ftqZwOvKev0mdm/edit?usp=sharing&ouid=102963127806572021309&rtpof=true&sd=true) | Allocation Committee ranks proposals and the top 9 will be selected for advertisement. |
| w/c 27 November 2023 | Applicants are notified of outcomes. |  |  |
| December 2023 - March 2024 | PIs advertise PhD scholarships. | [CDA Advert Example](https://drive.google.com/file/d/1cZEn0ZqPMawbqxeOqEWxPAirEDdWa4pH/view?usp=sharing) | Applicants will submit their applications and hold interviews directly to the PIs (internal deadlines apply). Applicants will also need to apply for PhD admission separately from CDA application process. |
| Early March (date TBC) | PIs submit PGR Student Nomination Form to NWCDTP. | [PGR Student Nomination Form](https://drive.google.com/file/d/185GZaomAavPoH8u1HRmIgH79w2_QLTkP/view?usp=sharing) | PIs can submit only 1 nomination per project. |
| March (date TBC) | Allocation Committee meets to review and approve nominations |  | NWCDTP checks nominations for eligibility. |
| Mid-April 2024 | PhD Researchers are offered NWCDTP/AHRC funding; PIs and partners are notified of outcome. |  | PhD Researchers have 14 days to accept offer. |
| April - September 2024 | The host University, the project partner and the PhD Researcher sign a formal Agreement. | [CDA Agreement example](https://drive.google.com/file/d/1N9QryS4FJl-97CCTRV8hPFvoul6HM4G-/view?usp=sharing) | The legal agreement (every HEI will have their own format) covers all aspects of collaboration, including IP, copyright, any ad-hoc agreements e.g. on additional expenses funding from the partner, where appropriate. |
| October 2024 | CDA starts. | [Case Study Form](https://docs.google.com/document/d/1qHsI1dkKdf4k16AG1Olkf0m0Gg5MnEno/edit?usp=sharing&ouid=106108979181897803965&rtpof=true&sd=true) (section 1) | PhD Researcher completes Section 1 of the form in collaboration with Supervisory team and sends it to the [PPO via email.](mailto:rosalinda.quintieri@manchester.ac.uk)  (Section 2 will need to be completed on CDA submission). |